



## Maintenance Technician

### ***The Opportunity:***

Seeking a part-time, experienced maintenance technician to join our Cabin Works team. In this role, you will be performing home inspection walk throughs and a variety of maintenance repair tasks at our clients residential and commercial properties.

### ***Some Highlights:***

- Be the hero - deliver peace of mind to our clients by helping to keep their properties safe and well maintained through effective communication and follow through.
- Have balance - work-life balance and quality time away from work is a big deal at Cabin Works. We even provide you access to ski, golf and rec passes and you begin accruing vacation time on day #1 so you can enjoy your time away.
- Challenge yourself and stay interested - though we have recurring tasks that help maintain a solid schedule, we also have a variety of different jobs that come up each week so you can put your problem solving skills to work while constantly learning and growing.
- Be appreciated - be recognized for a job well done through team recognition, bonuses, fun company events and more awesome benefits!

### ***About our Company:***

We are a family business founded in 2010 with the mission to ***minimize the hassle of property ownership by delivering peace of mind through reliable services, consistent communication, and a company culture of integrity.*** We get excited with a job well done and especially excited when our clients reach out with kudos! We love that our clients feel confident in our services and our Cabin Works team. We love transparent communication and working together to deliver quality service to our clients.

We enjoy providing family activities for our team members throughout the year to continue building our community and show our appreciation for your hard work. We also love giving back to our community through donations and volunteering.

We are an equal opportunity employer.

### ***Who We Hire:***

We are building a team of professional, competent, friendly and team-oriented people whose goal is to be of value to our clientele and continue growing our company successfully. We hire grown-ups and we will treat you like one. You will be expected to take responsibility for yourself and be a consistent contributor to your team. We are transparent and honest with you; and expect the same in return.

We would love to meet you if you:

- Have a positive attitude and enjoy working with others
- Are detail oriented, organized and can apply critical thinking skills
- Have a willingness to learn and grow
- Have strong technical skills and knowledge and have experience in property maintenance

- Are aligned with our Core Values: **1) People matter more than anything, 2) Take Ownership, 3) Do What's Right, 4) Thrive Together.** Please review these core values and what they mean to us on our team page before applying: <https://cabinworkscolorado.com/employment/>. Our company mission and core values are the basis for all decisions we make here and how we work together. It's important you are aligned with these before applying for any opportunity in order to be successful and happy here at Cabin Works!

### **Job Details:**

- This is a part-time, year round position at 16-30 hours per week (determined upon hire based on experience and applicant preference), with the option to transition to a full-time position. The maintenance team works Monday-Friday 8am-4pm with weekend and after hours availability on rotation with other technicians.
- Perform variety of maintenance repair tasks for residential and commercial clients, including primarily:
  - Recurring house check/inspections to document current state of property and look for and report potential maintenance issues
  - Light plumbing (toilet repair/replace, faucet repair/replace, clogs, leaks, garbage disposals, water intrusion stabilizing)
  - Basic electrical troubleshooting and repair (light fixtures, outlet replacement, resetting breakers, replacing smoke detectors, alarms)
  - Appliance troubleshooting and repair/replacement
  - Basic HVAC troubleshooting and stabilizing (fireplace functionality, thermostat functionality, heat, hot water, etc)
  - Basic carpentry (repair damage, measuring)
  - Window, door and lock repair and replacement
  - Maintenance cleanup, including trash pickup, pressure washing, sweeping
  - Pest control, including looking for and resolving issues (sealing holes, setting traps, resetting traps)
  - Drywall repair, interior painting, exterior staining
  - Repair miscellaneous items (chairs, gates, caulk application, flooring, stone, grout, etc)
  - Purchase and delivery of items to properties as needed
- Continually build and develop technical skills for various types of service work. Ongoing training opportunities provided (we utilize coursework through a National Home Inspector program)
- Attend weekly team meetings in person and virtually (with cell phone or computer) to discuss jobs with the team and receive new work order assignments.
- Implement onsite problem solving skills to complete work orders
- Report daily detailed tracking of time, including job notes and pictures

### **Pay and Benefits:**

- Pay \$23-\$30 per hour depending on experience and with room for advancement. Starting pay rate determined after the interview process and evaluated with raise potential at the first performance review at 90 days. Overtime pay when providing after hours and weekend support through the emergency response program, in addition to fuel card bonus.
- Schedule is flexible with communication between manager and team members
- Access to 2 passes for you and a friend or family member to enjoy free skiing, free golf, local recreation centers, and more throughout the year.
- PTO accrued on day #1
- Signing bonus of \$200 after 80 hours and 1 month of employment
- Retention bonus of \$250 after 500 hours and 6 months of employment
- Employee referral bonus - \$100 for every new employee that you refer that is hired and works 80 hours.
- 401k retirement plan with up to a 2% match after 1000 hours and 1 year of employment

- Super fun, family-friendly events like BBQ's and team appreciation events.
- Company vehicle provided to/from job sites if 21 years or older and clean driving record (or vehicle fuel reimbursement program available if utilizing personal vehicle)
- Access to training through National Home Inspector coursework and in the field.

**Job Requirements:**

- Alignment with Cabin Works' core values. Please review our core values and learn more about us on our team page here: <https://cabinworkscolorado.com/employment/> before applying. Our company mission and core values are the basis for all decisions we make here and how we work together. It's important you are aligned with these before applying for any opportunity in order to be successful and happy here at Cabin Works!
- Clean driving record, current driver's license.
- Pass a background check.
- Have basic tools for daily use (specialty tools are provided to check-out of inventory for use)
- Have experience in property maintenance and strong technical skills and ability.
- Willingness and desire to continually learn and grow.
- Ability to pivot work plans and job assignments based on scheduling and priority changes throughout the day.
- Comfortable with ladder work.
- Excellent communication skills and follow through.
- Friendly personality with the desire and excitement to work with others in a team environment.
- Detail oriented and organized. We have many processes and systems in place to help keep everyone in the loop with project status and general information. Consistent and reliable follow through on tasks is essential.
- Good physical health and stamina and the ability to pickup and carry up to 40 lbs
- Ability to work with little or no supervision while meeting high-performance standards
- Work indoors and outdoors, sometimes in tight spaces and must be able to adapt to conditions and circumstances.
- Ability to use a computer and smartphone to receive work orders, submit timesheets, check schedule daily, submit job updates, take pictures, and effectively communicate with CW team.
- Desire to grow into a management position preferred.

**How to Apply:**

- Visit our website to apply: <https://cabinworkscolorado.com/job-application/>
- You can also stop by our office in downtown Granby to meet us and fill out our application in person. Our address is: 625 E. Agate Ave Granby, CO 80446.

*Cabin Works provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Cabin Works complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.*